SPLIT SHORT-TERM NANI & CLEARED ETCH FOLDER INFORMATION

- **Only Segment Trades / Drops and Pairings for Next Day should be processed in this folder**
- **Segments can be posted for any date of the month**
- **Pairings operating inside of 12 hours from the paring date are processed in this folder**
- **Requests are manually processed** by Crew Scheduling – no auto-processing
- **Non-Segment Tradeboard posts outside of 5 days from the pairing date** may be subject to removal by Airline Administrator.

Segmented Pairings have a (1) or a (2) after the pairing number to identify the leg of the pairing

Click on the pairing link to view the segment checkbox

- **ETCH Segments: Must be posted as a segment in the ETCH Drop Folder unless cleared.**
- **SEGMENTED PAIRINGS: Contact Halflica@hawaiianair.com to prior to posting or processing as there is a known issue that requires manual intervention.**
- **For more information please visit: Halflica.net**